

SERVICE REQUEST FORM

Exhibition Name:	
Exhibitor Name:	Stand No:
Invoicing Party's Name:	Telephone:
Address :	Contact Person Name:
Address :	E-mail:
City /Zip /Postal Code:	Country:
SERVICES: - Please Tick [✓] ☐ Overseas Agent to provide door-to-door services from your country up to your booth in Singapore. COLLECTION FROM *Please insert location address for collection of your shipment ☐ Arrival Singapore port/airport clearance up to booth *Please insert forwarder using and Origin of the shipment ☐ Local Transportation COLLECTION ADDRESS: *Please insert location address for collection of your shipment ☐ ON-SITE HANDLING – Unloading, Delivery to stand & Storage of Empties Packaging *Please insert time of delivery and name of transporter /forwarder delivering ☐ ANY OTHER FREIGHT SERVICES – Courier Service, Controlled Cargo, Temperature-sensitive Cargo etc *Please provide the details	



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CARGO DETAILS : Please insert details of shipment below and any special handling required

[illegible]